

**CITY OF SANTA CLARITA  
MINUTES OF JOINT CITY COUNCIL/  
BOARD OF LIBRARY TRUSTEES/SUCCESSOR AGENCY  
REGULAR MEETING  
6:00 P.M.  
OCTOBER 9, 2012**

**INVOCATION**

Councilmember Boydston delivered the invocation.

**CALL TO ORDER**

Mayor/President Ferry called to order the regular joint meeting of the City Council/Board of Library Trustees/Successor Agency at 6:07 p.m.

**ROLL CALL**

All Councilmembers were present.

**FLAG SALUTE**

Councilmember Boydston led the flag salute.

**EXECUTIVE MEETING**

This time has been set aside for Councilmembers to review the agenda and obtain any further information that may be needed. Council will also discuss each individual item during the course of the meeting with the exception of the Consent Calendar, which may be approved in its entirety by one motion, unless there is a request to pull an item for discussion. No action will be taken on public agenda items during the Executive Meeting.

**APPROVAL OF AGENDA**

**Motion by Kellar second by Boydston, to approve the agenda pulling Item 5 for public comment and a separate vote.**

**Hearing no objections, it was so ordered.**

**AWARDS AND RECOGNITIONS**

Mayor Ferry and Council presented a proclamation to members of the Samuel Dixon Family Health Centers for Rubber Ducky Regatta Day on October 27, 2012 at Bridgeport Park.

**PRESENTATIONS**

No presentations were scheduled.

**PUBLIC PARTICIPATION**

Addressing the Council was Thomas Graney regarding oversight of courts, and Cam Noltemeyer regarding off-track wagering in Santa Clarita.

Ken Striplin, Assistant City Manager, commented regarding jurisdiction of courthouses in Santa Clarita; and commented regarding off-track wagering and public noticing.

Councilmember McLean requested a letter be sent to the State regarding the City being underserved by the Courts.

### **COMMITTEE REPORTS/COUNCILMEMBER COMMENTS**

Councilmember Boydston commented on the Art and Wine Auction held at the Tournament Players Club (TPC) last weekend; and invited all to attend Senses on Main, “Haunted Harvest” taking place on Thursday, October 18.

Councilmember Kellar commented on the Rubber Ducky Regatta taking place on October 27 at Bridgeport Park to benefit the Samuel Dixon Health Center; commented on the Art and Wine Auction at TPC; and commented regarding the Jazz Festival that he attended at the Valencia Country Club.

Councilmember Weste commented on the recent Rio Dulce Ranch acquisition, which is now a part of the Open Space District and Agua Dulce Canyon Parklands.

Councilmember McLean commented on the General Election booklet and encouraged the community to educate themselves on the issues and vote based on that knowledge; reminded all about the State of the City Luncheon taking place on October 18 at the Valencia Hyatt; and discussed the opportunity for the community to attend the Valley Mobility Summit taking place on October 22 at the Valencia Hyatt as well.

Mayor Ferry commented on Make a Difference Day taking place on October 27, 2012 and the opportunity to get involved in the community; commented on the upcoming Welcome to the City events taking place for the newly annexed areas; thanked staff for the Night of Remembrance event at the Youth Memorial Grove; and commented on the spectacular opening of the Newhall Library, welcoming 4,000+ visitors.

### **ITEM 1**

#### **CONSENT CALENDAR**

##### **READING OF ORDINANCE TITLES**

Government Code Section 36934 requires that all ordinances be read in full prior to Council taking action on the ordinance. By listing the ordinance title on the Council agenda, Council may determine that the title has been read. City Council determines that the titles to all ordinances which appear on this public agenda have been read and waive further reading.

### **ITEM 2**

#### **CONSENT CALENDAR**

##### **APPROVAL OF MEETING MINUTES**

The minutes of the previous City Council and Board of Library meetings are submitted for approval. City Council and Board of Library Trustees: Approve the minutes of the September 25, 2012, regular meeting.

### **ITEM 3**

#### **CONSENT CALENDAR**

##### **APPROVE THE USE OF A "PIGGYBACK" CONTRACT FOR THE PURCHASE OF A VACTOR TRUCK**

Approve the National Joint Powers Alliance Contract 031710-FSC to purchase a vactor truck. City Council approve the use of a "Piggyback" contract for the purchase of a vactor truck using National Joint Powers Alliance Contract 031710-FSC in an amount not to exceed \$405,210; and authorize the City Manager or designee to execute all contracts and associated documents, or modify the awards in the event issues of impossibility of performance arise, contingent upon the appropriation of funds by the City Council in the annual budget for such fiscal year, and execute all documents subject to City Attorney approval.

### **ITEM 4**

#### **CONSENT CALENDAR**

##### **ANNEXATION OF PARCELS INTO STREETLIGHT MAINTENANCE DISTRICT NO. 1 (ANNEXATION L-92)**

Annexation of parcels receiving benefit into Streetlight Maintenance District No. 1. City Council adopt **Resolution No. 12-68** to initiate annexation proceedings for 11 parcels into Streetlight Maintenance District (SMD) No. 1; approve the Engineer's Report, and call for and set the Public Hearing for November 27, 2012.

### **ITEM 5**

#### **CONSENT CALENDAR**

##### **AWARD CONTRACTS FOR BID NUMBER LMD 12-13-01 TO PROVIDE LANDSCAPE MAINTENANCE SERVICES IN LMD ZONES T-23, T-29, T-51 and 17**

Landscape maintenance services for the City's LMD operation are provided through contracts with private companies. During the coming six months, the City will assume responsibility for eleven (11) additional local LMD zones as a result of the completed Copperstone, Fair Oaks, Jakes Way and Vista Canyon annexations, and the pending North Copperhill annexation. City Council award a two-year maintenance service contract to Stay Green Inc., to provide contractual landscape maintenance for Landscape Maintenance Districts (LMD) Zones T23, T29 and 17 in the annual amount of \$214,500 and \$80,000 for unforeseen repairs and maintenance that are not part of scheduled services for a two-year contract in an amount not to exceed \$589,000; award a two-year maintenance service contract to Oakridge Landscape Inc., to provide contractual landscape maintenance for Landscape Maintenance Districts (LMD) Zone T-51 in the annual amount of \$84,900, and \$40,000 for unforeseen repairs and maintenance that are not part of scheduled services for a two-year contract in an amount not to exceed \$249,800, and; authorize the City Manager or designee to execute all contracts and associated documents, or modify the awards in the event issues of impossibility of performance arise, and execute up to three (3) annual renewal options not to exceed the annual bid amounts plus Consumer Price Index (CPI) adjustments, contingent upon the appropriation of funds by the City Council in the annual budget for such Fiscal Year, and execute all documents subject to City Attorney approval.

Addressing the Council on this item was Cam Noltemeyer.

Assistant City Manager Ken Striplin provided information regarding LMD contractors.

Councilmember Boydston requested that copies of contracts being considered be distributed with the agenda.

**Councilmember Boydston requested and Council concurred to continue this item to the meeting of October 23, 2012.**

## **ITEM 6**

### **CONSENT CALENDAR**

#### **CHECK REGISTER NO. 20**

Approval of the Check Register. City Council approve and ratify for payment the demands presented in Check Register No. 20.

**Motion by Kellar, second by Boydston, to approve the Consent Calendar with the exception of Item 5.**

**On roll call vote:**

**Ayes: Weste, Kellar, Boydston, McLean, Ferry**

**Noes: None**

**Absent: None**

**Motion carried.**

## **ITEM 7**

### **UNFINISHED BUSINESS**

#### **CITY COUNCIL NORMS AND PROCEDURES**

Mayor Ferry explained that the City Council Norms and Procedures for City Council were adopted to ensure that the City Council conducts its business in an efficient and orderly fashion. The Norms and Procedures provide certain parliamentary procedures that have been found to be useful in order to assure that the communication and process of government are fair, reasonable, and just. During the August 28, 2012 City Council Meeting, the City Council appointed Mayor Frank Ferry and Mayor Pro Tem Bob Kellar to review and recommend updates to the City Council Norms and Procedures.

Addressing the Council on this item were Karla Edwards, Don Harbeson, Daryl Manzer, Glo Donnelly, Cam Noltemeyer, Lori Rivas, Dr. Gene Dorio, Carl Boyer, Annette Lucas, Val Thomas, Allan Cameron, Ray Kutyllo representing Santa Clarita Letters to the Editor on Facebook, and Diane Trautman.

Mayor Ferry commented regarding clarifying language in the Norms; Councilmember presentation of an item at Council meetings; addressing the difference in pay for Councilmembers; formalizing the process by writing down the current procedures on agendaing an item; ending Council meetings at 11:30 p.m.; and Council questions and inquiries.

Councilmember McLean commented that clarification be made on item number six; language of shall vs. should; length of debate on an item; clarification on section 5 (F); section 7 should be stricken; clarification on section 8 (B); and section 9 should be amended to allow any member add an item to the agenda.

Councilmember Weste commented regarding guidelines; the protocol of going to the City Manager for Council needs instead of directly to staff; the workload; good manners; treatment of each other; and speaking with the press and notifying the City Manager's Office.

Councilmember Boydston commented regarding respect to staff and one another; adopting Robert's Rules of Order; would like to read into the record the violation of the California Constitution in regard to the proposed changes to Resolution No. 11-68; violation of right of privacy, right of free speech, right to listen to constituents; restricts bringing questions to attorney's office; restricting inquiries directly to staff pertaining to section 4 (B) (6); and that section 4 (G) (3) violates first amendment rights of free speech.

Mayor Ferry requested for the record, clarification from Councilmember Boydston of the intent on not informing City Staff or the Mayor of discussions with the press; Councilmember Boydston would like this section struck completely from the norms.

Councilmember Boydston commented on section 4 (H) (3/4) where Council should follow Robert's Rules of Order to add a separate vote to end a debate; commented on the requirement to go through the City Manager's Office to gather information rather than directly from staff, affords less of an opportunity for a Councilmember to gather information than the general public; commented on section 5 (F) where individuals and agencies should not be in the same category for correspondence distribution; commented on section 5 (G) and suggested to leave language in the norms about staff objectivity; section 7 (A), Council Requests, suggested to not place limits on requests for information from staff; commented on section 7 (C), and suggested that the addition of the City Attorney's time is fine and City Manager should also be limited; commented on section 8, video and PowerPoint presentations should be allowed at Council meetings without a majority vote.

Mayor Ferry requested clarification from Councilmember Boydston and asked what is a reasonable time frame for presentations to Council.

Councilmember Boydston commented on section 9, Council Agenda, that he does not want section (A) revised.

Mayor Ferry requested additional feedback on how Councilmember Boydston would like to see this section written, how to create a procedure where one member of Council does not take control over the agenda by agendizing any topic, any time.

Councilmember Boydston commented on section 9 (E), time to review agendas, stating that he does not agree with the majority vote to continue an item.

Mayor Ferry commented on the continuance of items and how that creates a backlog of City business.

Mayor Pro Tem Kellar commented that the word “shall” should be replaced with a more flexible term; commented on the Norms and Procedures as common sense and not absolute rules; commented that the Norms and Procedures do not infringe on people’s rights; stated that the Council should be respectful of staff’s time and not make requests of items that require large quantities of copy paper; and commented that he will take Council’s recommendations and carefully consider the changes to the norms.

Councilmember McLean commented that facts should be stated when assertions are made.

**Council concurred to continue this item to a date uncertain.**

**PUBLIC PARTICIPATION CONTINUED**

Addressing the Council was Ray Kutyllo regarding the open discussion; Annette Lucas regarding the appearance of targeting of Councilmember Boydston and the appearance that the Council is not working together; and Allan Cameron regarding the City of Santa Clarita getting into the business of producing electricity and agendizing the chloride issue.

Councilmember McLean clarified for the record that she was listening to Councilmember Boydston.

**ADJOURNMENT**

Mayor Ferry adjourned the meeting at 8:51 p.m.

**FUTURE MEETINGS**

The next regular meeting of the City Council will be held Tuesday, October 23, 2012, at 6:00 p.m. in the Council Chamber, 1st floor of City Hall, 23920 Valencia Blvd., Santa Clarita, CA.

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**MAYOR**

**ATTEST:**

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**CITY CLERK**